



Name	Type of Governor	Present	Apologies
Katie Blood	Headteacher	Yes	
Father Ben Eadon (Chair)	Foundation (Ex Officio)	Yes	
Tony Firmin (Vice Chair)	Foundation	Yes	
Nikki Harper	Parent	Yes	
Catherine Wilson	Foundation	Yes	
Dan MacIntyre	Parent	No	Yes
Ian Beggs	Staff	Yes	
Ben Scott	Foundation	Yes	
Fiona Keeling	N/A (Deputy HT)	Yes	
Tom Way	N/A (Clerk)	Yes	
Trevor Cristin	N/A (Diocese) Items 1 - 2	Yes	
Lesley Hurst	N/A (Diocese) Items 1 - 2	Yes	
Vacancy	Foundation		
Vacancy	Foundation		
Vacancy	Foundation		
Vacancy	Local Authority		

Quorum: 7 out of 8 governors were present. The meeting was quorate (at least 50% attending).

Questions from the governors to the HT and DHT are highlighted in **bold**.

1. Welcome / Opening Prayer / apologies for absence and declarations of interest

The Chair asked Ben Scott to commence the meeting with an opening prayer.

DM gave apologies for their absence retrospectively.

The Chair welcomed TC and LH and introduced them to the governing body.

There were no declarations of interest for this meeting.

2. Confidential item

[Minutes recorded separately]



TC and LH left at the end of this item.

3. Minutes of FGB meeting held on 14.10.21 accuracy / matters arising

The GB agreed that the minutes were an accurate representation of the meeting.

The following actions have been met:

- The Chair confirmed that FU has sent their formal resignation to them and it has been accepted
- The Chair confirmed that JG has resigned as a governor and that their husband Roger Fine is a new potential governor
- The Clerk has arranged to send out the SAAG glossary with the minutes for every meeting
- The Chair and HT have forwarded the Grace and School Vision text to the Clerk who has added this to the agenda template

Matters arising, not otherwise on the agenda:

N/A

ACTIONS

3.1 All governors to complete their declaration of interest form before the next FGB meeting – **ongoing (DM)**

3.2 HT to arrange for the school noticeboard to be put up – **ongoing**

3.3 Chair to check with RCD that all governors have confirmed that they have read the DfE safeguarding document – **ongoing**

3.4 HT and Chair to begin putting together an induction pack for new governors – **ongoing**

4. Finance

The Chair advised that the monthly budget monitoring, reconciliation report and credit card statements are not available for this meeting and that they will be covered at the next FGB meeting.

A) Performance management feedback (*confidential*)

[Minutes recorded separately]



5. Headteacher's 'School at a Glance' Report

The Chair confirmed that the HT had circulated this to governors in advance, and suggested that due to time constraints on the meeting that a reduced version of this item might be best. The HT agreed and invited governors to ask any questions on the report.

A) Progress against SDP

The HT advised that the main update from the report is that the Year 2 class have taken their Phonics end of Year 1 tests and 75% of pupils passed, and that this is a big improvement and has closed the gap on the national average (81% pass rate).

B) Data

Have the Year 6 cohort moved on from the position they were in last year?

The HT and DHT advised that they are in a much more positive position now than they were previously and that the data is looking good compared to the beginning of the year, and that although they are still not sure on how they compare to the national average as the data for this period is not yet available, they are feeling more confident about the group.

Has there been any progress on the previous behavioural issues?

The HT advised that there are still issues, but that the DHT and Liz Soar have been working very hard with them and that they are seeing progress with pupils who have previously had moderate behavioural issues.

Are there any Safeguarding updates in relation to the post-covid return to school?

The HT advised that there are still issues emerging from the post-covid situation, and there was a broader discussion around this.

Would a Maths visit in the new term be useful?

The HT advised that they encourage school visits from governors and governors agreed to do some form of monitoring visit before the next meeting and report back on it.

C) Pupil Premium Strategy for current year

The HT gave a brief overview of the document and there were no questions from governors.



ACTIONS

5.1 Governors to each conduct a monitoring visit of some kind before the next FGB meeting on 07.02.22 and report back on it

6. Health & Safety

A) HT report on Safety matters

The HT advised that there had been a minor incident with a pupil hurting an adult and that they had sent a HS2 form to the LA.

The HT advised that the school toilets are not in good condition and need replacing, but that their hands are tied financially. The HT further advised that no costing for replacements had been done yet, and NH agreed to speak to their work about possible costings and the HT agreed to look into this too.

B) Termly premises inspection

The HT advised that there were no updates from the termly premises inspection.

ACTIONS

6.1 NH and HT to look into costings for replacement school toilets

7. Policy Reviews

The Chair confirmed that policies A-C here had been circulated to governors in advance and recommended approving these if there were no questions from governors.

The HT advised that the Pay policy is reviewed annually by the LA and that the Staff Absence policy was reviewed over the Summer by the LA, and that they are all model policies provided by the LA.

A) Staff Absence

All governors agreed to the Staff Absence policy.

B) Pay

All governors agreed to the Pay policy.



C) Governing Body Register of Interests

All governors agreed to the Governing Body Register of Interests template.

D) Governors' Allowances and Expenses

The Clerk advised that they had not yet received a model policy for this from the LA, and the Chair and Clerk agreed to follow this up with Governor Support.

ACTIONS

7.1 Chair and Clerk to follow up a model governors' allowances and expenses policy with governor support

8. Feedback from Governor training/visits

N/A (visits to be conducted in the new term, see item 5b above)

9. Urgent business not on agenda / The Grace

N/A

The Chair concluded the meeting by saying the Grace.

The meeting closed at 7:39pm

Signed*[Signed copy kept in school office]*.... Chair of Governors

Date.....07/02/2022.....

The next FGB meeting will be on Monday 7th February at 5.45pm.